

Universal



ACI eManifest Program Now Mandatory

The following implementation timelines apply to eManifest requirements for highway carriers:

From **May 6, 2015, to July 10, 2015**, the CBSA will provide carriers with a period of transition during which penalties for non-compliance will not be issued. The Agency will work closely with carriers on corrective measures to help them comply with eManifest requirements.

From **July 10, 2015, to January 10, 2016**, carriers who do not comply with eManifest requirements may be issued zero-rated penalties (non-monetary) under the CBSA's Administrative Monetary Penalty System (AMPS).

Beginning **January 10, 2016**, carriers who do not comply with eManifest requirements may be issued monetary AMPS penalties.

How can ABpC help?

ABpC can assist the carriers by providing the following services

- Fast, secure and reliable connection to communicate with CBSA
- Friendly and knowledgeable staff to assist with any questions or concerns
- Ability to handle all portions of PARS set-up and confirmation
- Assistance with forms required to register for ACI eManifest with CBSA

What to do to get started?

- complete forms and return to ABpC
- receive confirmation of acceptance from CBSA
- begin using ABpC for all your ACI. PARS, barcodes, *etc*

Please contact a staff member
at ABpC

TODAY



For further information

Visit our website: www.abpcinc.com

(P) 313.965.8299 (F) 313-965.7399

Email: Detroit@abpcinc.com

Date: _____

To whom it may concern:

We the undersigned, hereby grant **Advanced Border Processing Centre, Inc.** authorization to act on our behalf for the EDI submission of highway cargo and conveyance information, under Phase III of Advance Commercial Information (ACI), also known as eManifest.

(Company Official name printed)

(Company Official's title printed)

(Company Official's signature)



Detroit (313) 965-8299
Port Huron (586) 467-1875
Windsor (519) 969-0648
London (800-345-7822)



**ELECTRONIC DATA INTERCHANGE (EDI) APPLICATION
FOR ADVANCE COMMERCIAL INFORMATION (ACI)**

New Update

Date (yyyy-mm-dd)

Section 1 - ACI EDI application

Select one line of business that applies to this ACI EDI application.

Highway Carrier Freight Forwarder Rail Carrier Air Carrier Warehouse Operator Marine Carrier Importer

Section 2 - Company Profile

Legal Company Name	Operating/Trade Name:
Are you an approved Customs Self-assessment (CSA) carrier or importer? <input type="checkbox"/> Yes <input type="checkbox"/> No	CBSA Issued client identifier (Associated to the line of business selected.)
Will you be transmitting customs information for CSA goods? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Head Office Address

Street	City	Province/State Code	Country Code	Postal/Zip Code
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Business Office Address (if different from Head Office)

Street	City	Province/State Code	Country Code	Postal/Zip Code
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Section 3 - Authorize an Agent

Complete this section if you have contracted the services of an Agent to act on your behalf. Please note that the obligation to provide information required by the *Customs Act* and any related regulation to the CBSA is the sole responsibility of the client regardless of whether an agent is used. It is your responsibility to advise the CBSA should/when you wish to cancel authorization for this agent.

Legal Company Name	Operating Trade Name	CBSA identifier of the Agent (if applicable)
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Contact Information

Last Name	First Name	Title	Telephone: (999-999-9999)	Fax: (999-999-9999)
Do you authorize this agent to process customs information electronically for the CBSA on your behalf? <input type="checkbox"/> Yes <input type="checkbox"/> No				eMail
Do you authorize the CBSA to release to this agent, customs information transacted on your behalf by this agent? <input type="checkbox"/> Yes <input type="checkbox"/> No				Language Preference <input type="checkbox"/> English <input type="checkbox"/> French

Section 4 - Authorize a Service Provider

Complete this section if you have contracted the services of a service provider to set up your EDI client profile and/or transmit customs information electronically to the CBSA. Please note that the obligation to provide information required by the *Customs Act* and any related regulation to the CBSA is the sole responsibility of the carrier regardless of whether a service provider is used. It is your responsibility to advise the CBSA should/when you wish to cancel authorization for this service provider. A service provider may be any party that you contract to transmit electronic documents and/or receive messages from the CBSA. A service provider is not an Agent in that they are simply providing a mechanism for which you may transact electronic commerce with the CBSA. Note: It is your responsibility to ensure that your Section 12, Report of Goods is obtained for your own books and records.

Legal Company Name	Operating Trade Name
Advanced Border Processing Center Inc.	ABpC Inc.

Contact Information

Last Name	First Name	Title	Telephone: (999-999-9999)	Fax: (999-999-9999)
Bailey	Eric	Operations Manager	(313) 965-8299	(313) 965-7399
Do you authorize this service provider to process customs information electronically for the CBSA on your behalf? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				eMail
Do you authorize the CBSA to release to this service provider customs information transmitted on your behalf by this service provider? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				Language Preference <input checked="" type="checkbox"/> English <input type="checkbox"/> French

Section 5 - Software

Will you be using your own software to create electronic customs information? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Name of software provider
	Descartes

* Customs information released to the Agent or Service Provider will include any information related to the EDI client profile, electronic information transmitted or processed by the Agent or Service Provider and pre-arrival information required by the CBSA during monitoring or audit.

Section 6 - Communications Protocol Method

Please identify the communication protocol method that you will be utilizing to transmit customs information electronically to the CBSA. More information on the approved communication methods may be found at www.cbsa-asfc.gc.ca/eservices/comm-eng.html

Section 6a - Customs Internet Gateway

Will you be using the Customs Internet Gateway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Certificate Number in Production	Certificate Number in Testing
Sender identification: (Client defined application sender ID as per the GS or UNG segment)	Mailbox ID: (Partner ID, the ISA or UNB segment)	
EDI map version? <input type="checkbox"/> EDIFACT <input type="checkbox"/> ANSI		

Section 6b - Direct Connect or Value Added Network

Will you be using a Direct Connect or Value Added Network? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Name of Direct Connect or Value Added Network Descartes (VAN)
Sender identification: (Client defined application sender ID as per the GS or UNG segment) 000232N2	Mailbox ID: (Partner ID, the ISA or UNB segment) 002654232
EDI map version? <input type="checkbox"/> EDIFACT <input type="checkbox"/> ANSI	

Section 7 - Request Voluntary Notices

Please select from the list below, the voluntary notices that you wish to receive from the CBSA. Refer to the Electronic Commerce Client Requirements Document (ECCRD), Chapter 11: Advance Commercial Information (ACI)/eManifest Notices for more information on these notices.

Name of Notice	Line of Business the Notice Applies to
<input checked="" type="checkbox"/> *Completeness Notice (Matched/Not Matched)	Carriers (marine, highway, rail, air), Freight Forwarders, and Importers
<input checked="" type="checkbox"/> Manifest Forward	Carriers (marine, highway, rail, air), Freight Forwarders, and Importers

*Recommended

Section 8 - Certification

This form must be signed by an authorized person of the business such as an owner, a partner of a partnership, or a director of a corporation. By signing and dating this form, you authorize the CBSA to deal with the individual(s), or firm(s) listed in Sections 3 and/or 4 of this form.

Language Preference <input checked="" type="checkbox"/> English <input type="checkbox"/> French	Telephone: (999-999-9999)	Fax: (999-999-9999)	eMail
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_____	_____	_____	_____
Authorized Person's Name:	Title	Signature	Date: (YYYY/MM/DD)

Completed forms can be sent to:

Manager, Technical Support Unit or Electronic Commerce Unit
Business Systems Support - Commercial
Canada Border Services Agency
250 Tremblay Road, 6th Floor, Ottawa, ON
Canada K1A 0L8

By Fax: (613) 952-9979

By eMail: TSU.UST@cbsa-asfc.gc.ca (For all highway carrier ACI EDI applications) or
ECU.UCE@cbsa-asfc.gc.ca (For all other ACI EDI applications)